

Notice of Meeting

Governance and Ethics Committee

Monday, 24th April, 2017 at 5.00 pm
in Committee Room 2 Council Offices
Market Street Newbury

Date of despatch of Agenda: Wednesday 12 April 2017

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Andy Day/Moira Fraser/Stephen Chard on (01635) 519459/519045/519462

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Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



WestBerkshire
C O U N C I L

Agenda - Governance and Ethics Committee to be held on Monday, 24 April 2017
(continued)

To: Councillors Steve Ardagh-Walter, Jeff Beck (Vice-Chairman), Chris Bridges, Graham Bridgman, Keith Chopping (Chairman), James Cole, Barry Dickens, Lee Dillon, Anthony Pick and Quentin Webb

Substitutes: Councillors Billy Drummond, Sheila Ellison and Tim Metcalfe

Agenda

Part I

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| 1 | Apologies
To receive apologies for inability to attend the meeting (if any). | |
| 2 | Minutes
To approve as a correct record the Minutes of the meeting of this Committee held on 13 th February 2017. | 1 - 4 |
| 3 | Declarations of Interest
To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' Code of Conduct . | |
| 4 | Forward Plan
<i>Purpose: To consider the Forward Plan for the next 12 months.</i> | 5 - 8 |

Standards Matters

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| 5 | Monitoring Officer's Quarterly Report 2016/17 Year End (C3083)
<i>Purpose: To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire. To present the Annual Governance and Ethics Committee report to Full Council.</i> | 9 - 26 |
| 6 | Internal Audit Plan 2017/18 (GE3081)
<i>Purpose: This report sets out the proposed plan of work for internal audit over the next three years. The report outlines the method used to compile the plan, which is based around risk.</i> | 27 - 60 |



Agenda - Governance and Ethics Committee to be held on Monday, 24 April 2017
(continued)

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| 7 | External Audit Plan 2017-18 (GE3082)
<i>Purpose: To provide Members with a copy of the external audit plan from KPMG for 2016/17.</i> | 61 - 80 |
| 8 | External Review of Internal Audit (GE3268)
<i>Purpose: The report outlines the options for commissioning an external review of Internal Audit.</i> | 81 - 84 |

Andy Day
Head of Strategic Support

West Berkshire Council is committed to equality of opportunity. We will treat everyone with respect, regardless of race, disability, gender, age, religion or sexual orientation.

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.